Telephone: 0288-2569500 Extn. 7238

Air Force School Jamnagar,
Air Force Station Jamnagar
Jamnagar - 361003

33WG/2738/16/EDN BM-II dt 23 Oct 26

M/s. .....

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INVITATION OF BIDS FOR PURCHASE AND INSTALLATION OF CUSTOMISED FURNITURE AT AIR FORCE SCHOOL JAMNAGAR.

Dear Sir/Madam,

1. Bids in sealed cover are invited for **purchase and installation of customised furniture {workstations (L & straight shape), file cupboards, printer tables and executive tables} at Air Force School Jamnagar** from authorized vendors for supply and installation of items listed in Part II of this RFP. Please super scribe the above-mentioned Title, RFP number and Date of Opening of the Bids on the sealed cover to avoid the Bid being declared invalid.

2. This RFP is being issued with no financial commitment and the Buyer reserves the right to change or vary any part thereof at any stage. Buyer also reserves the right to withdraw the RFP, should it become necessary at any stage.

3. Complete RFP details may be downloaded from Air Force School Jamnagar official website **(www.airforceschooljamnagar.in)** and is required to be attached with the bid duly signed and stamp, accepted and sealed by authorised person/ proprietor.

Yours sincerely,

(Sanghmitra)
Squadron Leader
Executive Director
AF School Jamnagar

REQUEST FOR PROPOSAL
PARTICULAR OF THE BUYER ISSUING THE RFP

REQUEST FOR PROPOSAL: FOR PURCHASE AND INSTALLATION OF FOR PURCHASE AND INSTALLATION OF CUSTOMISED FURNITURE AT AIR FORCE SCHOOL JAMNAGAR.

1. Bids in sealed cover are invited from authorized vendors for supply and installation of items listed in Part II of this RFP. Please super scribe the above-mentioned Title, RFP number and Date of Opening of the Bids on the sealed cover to avoid the Bid being declared invalid. Vendors are to carry out the site survey before Pre-bid meeting, if applicable.

2. The address and contact numbers for sending Bids or seeking clarifications regarding this RFP are given below:

2.1	Bids/ queries to be addressed to	:	AOC, 33 Wing Air Force Jamnagar Kind Attn: Executive Director Air Force School Jamnagar - 361003
2.2	Postal address to sending the Bids	:	AOC, 33 Wing Air Force, Jamnagar Kind Attn: Executive Director Air Force School Jamnagar - 361003
2.3	Name / designation/ Contact number of the contact personnel:		Squadron Leader Sanghmitra Executive Director Air Force School Jamnagar - 361003
2.4	Telephone number of the contact personnel		: **1932 / 3712-7238, M.98252 30153**
2.5	E-mail IDs of contact personnel	:	**afsschooljam@gmail.com**

3. This RFP is divided into five parts as follows:

3.1 **Part I** – Contains General Information and Instructions for the Bidders about the RFP such as the time, place of submission and opening of tenders, validity period of tenders, etc.

3.2 **Part II** – Contains essential of the items/services required, such as the Schedule of Requirements (SOR), Technical Specifications, Delivery Period, Mode of Delivery and Consignee details.

3.3 **Part III** – Contains Standard Conditions of RFP, which will form part of the Contract with the successful Bidder.

3.4 **Part IV** – Contains Special Conditions applicable to this RFP and which will also form part of the contract with the successful Bidder.

3.5 **Part V** – Contains Evaluation Criteria and Format for Price Bids.

4. This RFP is being issued with no financial commitment and the Buyer reserves the right to change or vary any part thereof at any stage. Buyer also reserves the right to withdraw the RFP, should it become necessary at any stage.

PART I – GENERAL INFORMATION

1. **Last date and time for depositing the Bids:** The sealed Bids **(~~both technical~~ and commercial, in case two bids are called for)** should be deposited or should reach at the specified place/ Tender Box **by the due date and time i.e, 2359 hrs on 17 Nov 2026**. The responsibility to ensure this lies with the Bidder. PBG should remain valid for a period of **60 (sixty) days beyond** the date of completion of contractual obligations, including warranty (Refer Para – I of Part-IV)

2. **Manner of depositing the Bids:** Sealed Bids should be either dropped in the Tender Box marked as **"INVITATION OF BIDS FOR PURCHASE AND INSTALLATION OF CUSTOMISED FURNITURE {WORKSTATIONS (L & STRAIGHT SHAPE), FILE CUPBOARDS, PRINTER TABLES AND EXECUTIVE TABLES} AT AIR FORCE SCHOOL JAMNAGAR."** LOCATED AT **"MAIN GATE, AIR FORCE STATION-I, DIGJAM MILL ROAD, JAMNAGAR - 361003 (GUJARAT)."** or sent by registered post at the address given above (with annotation of Title, RFP number and Date of Opening of Bids on the sealed cover) so as to reach at the designated place/ Tender box by the due date and time. Late tenders or bids dropped in the wrong Tender Box will be rendered invalid. No responsibility will be taken for delayed submission/ receipt of bid documents due to postal delay or any other reasons. also, Bids sent by FAX or e-mail will not be considered in any case.

3. **Time and date for opening of ~~Technical~~ Bids: At 1100 hrs on 18 Nov 2026.** (if due to any exigency, the due date for opening of Bids is declared a closed holiday, the Bids will be opened on the next working day at the same time or on any other day/time, as intimated by the Buyer).

4. **Location of the Tender Box: Guard Room Main Gate, Air Force Station-I, Near Digjam Mill, Jamnagar – 361003 GUJARAT** (Guard Room at Air Force Station Jamnagar) Only those Bids that are found in the appropriate tender box, by the due date and time, will be opened. Bids dropped in the wrong Tender Box or received after due date and time will be rendered invalid and will be rejected.

~~5. **Site visit:** The vendors are to visit the working site at their own cost i.e, Air Force School Jamnagar before pre-bid conference. Tenderers are advised to examine the site and surroundings before submitting their bids. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not. Submission of tender implies that he is aware of the work to be carried out, local conditions and other factors having bearing on the execution of the work.~~

6. **Place of opening of the Bids: Station Education Section, Air Force Station-I, Jamnagar – 361003 GUJARAT.** The Bidders may depute their representatives, duly authorized in writing, to attend the opening of Bids on the due date and time. This event will not be postponed due to non-presence of your representative.

~~7. **Two-bid system:** Two Bid system will be followed, only the Technical Bid would be opened on the time and date mentioned above. Date of opening of the commercial bid will be intimated after acceptance of the Technical bids. Commercial bids of only those firms will be opened, whose Technical Bids are found in compliance with technical specifications / suitable after Technical evaluation is done by the Buyer.~~

8. **Manner of submission of bids in :** Sealed Bids should be either dropped in the Tender box placed at Main Guard Room. (Air Force Station Jamnagar – 361003, Gujarat) of this station marked as "or sent by registered post at the address given above so as to reach by the due date and time. Late tenders will not be considered. No responsibility will be taken for postal delay or non-delivery / non-receipt of Bid documents. Bids sent by FAX or email will not be considered (unless they have been specifically called for by these modes due to urgency). Evolve to be address **INVITATION OF BIDS FOR PURCHASE AND INSTALLATION OF CUSTOMISED FURNITURE {WORKSTATIONS (L & STRAIGHT SHAPE), FILE CUPBOARDS, PRINTER TABLES AND EXECUTIVE TABLES} AT AIR FORCE SCHOOL JAMNAGAR.**

9. **Forwarding of Bids:** Bids should be forwarded by Bidders under their original memo / letter pad inter alia furnishing details like GSTIN number, Bank address with EFT Account if applicable, etc and complete postal & e-mail address of their office. All copies of RFP downloaded to be signed by vendor on each page and to be forwarded along with the Bid. The tender shall be submitted as per the procedure prescribed below.

9.1 Separate envelope with **'EARNEST MONEY DEPOSIT'** written on top of the envelope shall contain EMD strictly in the form and manner as prescribed in Para 18 Below.

9.2 The following information and documents attached with RFP.

9.2.1 RFP signed on each page with company's seal.

9.2.2 Proof of valid registration / capacity verification with registering / procuring agencies / NSIC /Govt. Dept.

9.2.3 Account number, particulars of bank account with IFSC code.

9.2.4 Attested copy of PAN card and GST registration certificate.

9.2.5 The Make in India product would be preferred.

9.2.6 The rates for above-mentioned requirements should be inclusive of cost of complete transportation and installation (with full functioning) including all civil works and labour charges borne by the vendor.

9.2.7 Determination of L1, among the valid & eligible tenders, will be done on the basis of consolidated basic price for said items.

~~10. **Compilation of Envelopes: Both envelopes 'A' & 'B'** properly sealed and to be put in a bigger cover.~~

11. **Clarification regarding contents of the RFP:** A prospective bidder who requires clarification regarding the contents of the bidding documents shall notify to the Buyer in writing about the clarification sought not later than 07 (seven) days prior to the date of opening the Bids. Copies of the query and clarification by the purchaser will be sent to all prospective bidders who have received the bidding documents.

12. **Modification and Withdrawal of Bids:** A bidder may modify or withdraw his bid after submission provided that the written notice of modification or withdrawal is received by the Buyer prior to deadline prescribed for submission of bids. A withdrawal notice may be sent by the email followed by a signed confirmation copy in this regard to be sent by Post such signed confirmation should reach the purchaser not later than the deadline for submission of bids. No bid shall be modified after the deadline for submission of bids. No bid may be withdrawn in the interval

between the deadline for submission of bids and expiration of the period of bid validity specified. Withdrawal of the bid during this period will result in Bidder's forfeiture of bid security.

~~13. **Pre-Bid Conference:** The Pre-bid Conference will be held at _____hrs on _____2026 at the Air Force School, 33 Wing, Air Force Station - I, Digjam Mill Road, Jamnagar-361003 (Gujarat). **All prospective bidders to attend the Pre-Bid Conference with proper installation planning.**~~

14. **Clarification regarding contents of the Bids:** During evaluation and comparison of bids, the Buyer may, at its discretion, ask the bidder for clarification of his bid. The request for clarification will be given in writing and no change in prices or substance of the bid will be sought, offered or permitted. No post-bid clarification on the initiative of the bidder will be entertained.

15. **Rejection of Bids:** Late Bids, Quotations received with rates quoted for items other than mentioned in RFP, Receipt of conditional quotations, quotations submitted by blacklisted firms, Canvassing by the Bidder in any form, Non receipt of GSTIN Certificate, Non receipt of Acceptance Copy of RFP with bid, unsolicited letter and post-tender correction may invoke summary rejection with forfeiture of EMD as applicable. Further, bids submitted by blood relatives (Son/daughter, Spouse, Brother, Sister etc.) of employees/ employees of AF School Jamnagar will be rejected to prevent conflict of interest and direct/indirect influence of employees in tender process.

16. **Unwillingness to quote:** Bidders unwilling to quote should ensure that intimation to this effect reaches before the due date and time of opening of the Bid, failing which the defaulting Bidder may be de-listed for the given range of items as mentioned in this RFP.

17. **Validity of Bids:** The Bids should remain valid till **120 days (One Hundred Twenty days) in case of two bid System RFP from the last date of submission of the bids.**

18. **Earnest Money Deposit: -** Bidders are required to submit Earnest Money Deposit **(EMD) of 03% of bid value along with their bids**. The EMD may be submitted in the form of an Account Payee Demand Draft, Fixed Deposit Receipt **(in favour of OIC AIR FORCE SCHOOL JAMNAGAR)** authorized to conduct government business as per Form DPM-25. EMD is to remain valid for a period of ninety days beyond the final bid validity period. EMD of the unsuccessful bidders shall be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract or from the date of the decision of CFA to re-tender / close the case, whichever is earlier. However, in the case of two packet of two-stage bidding, Bid Securities of the unsuccessful bidders during the first stage, i.e. technical evaluation etc., shall be returned within 30 days of declaration of result of the first stage, i.e., technical evaluation etc. In the case of the successful bidder(s), the Bid Securities shall be returned, without any interest whatsoever, after the receipt of Performance Security from them, as called for in the contract. The Bid Security of the successful bidder would be returned, without any interest whatsoever, after the receipt of Performance Security from them as called for in the contract. EMD is not required to be submitted by those Bidders who are registered with the Central Purchase Organization (e.g.DGS&D), National Small Industries Corporation (NSIC) or any Department of MoD or MoD itself. The EMD will be forfeited if the bidder withdraws or amends impairs or derogates from the tender in any respect within the validity period of their tender. Bidders to sign a Bid securing declaration accepting that if they withdraw of modify their bids during the period of validity, or if they are awarded the contract and they fail to sing the contract, or to submit a performance security before the deadline defined in the request for bids document, they will be suspended for the period of 02 (two) years in the request for bids documents from being eligible to submit Bids for contract with the entity that invited the Bids.

PART II – ESSENTIAL DETAILS OF ITEMS / SERVICES REQUIRED

1. **Schedule of Requirements:** As per **Appendix 'A'** (Scope of Work) to this RFP.

~~2. **Two-Bid System:** In respect of two-bid system, Bidders are required to furnish clause-by-clause compliance of specifications bringing out clearly the deviations from specification, if any. The Bidders are advised to submit the compliance statement in the following format along with Technical Bid. Only technical bid will be opened on date and time mentioned above. Date of opening of commercial bids will be intimated later to the vendors who qualified in Technical bid.~~

~~PARA OF RFP TECHNICAL SPECIFICATIONS~~	~~ITEM WISE SPECIFICATION OF ITEM OFFERED~~	~~COMPLIANCE TO RFP SPECIFICATION – WHETHER YES / NO~~	~~IN CASE OF NONCOMPLIANCE, DEVIATION FROM RFP TO BE SPECIFIED IN UNAMBIGUOUS TERMS~~

3. **Delivery Period and Place:** Completion of work should be **30 days** from the effective date of contract at the buyers' place Air Force School, Air Force Station - I, Jamnagar – 361003 (Gujarat). Please note that Contract can be cancelled unilaterally by the Buyer in case items are not received within the contracted delivery period. Extension of contracted delivery period will be at the sole discretion of the Buyer, with applicability of LD clause.

4. **Terms of delivery:** The items as standard shall be delivered at the consignee venue by the supplier / contractor on his own arrangements in an appropriate transport to maintain items undamaged and fit for utilization.

5. **Consignee Details:** Executive Director, Air Force School Jamnagar, Air Force Station – I, Jamnagar – 361003

PART III - STANDARD CONDITIONS OF RFP

The Bidder is required to give confirmation of their acceptance of the Standard Conditions of the Request for Proposal mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Seller in the Contract) as selected by the Buyer. Failure to do so may result in rejection of the Bid submitted by the Bidder.

1. **Law:** The Contract shall be considered and made in accordance with the laws of the Republic of India. The contract shall be governed by and interpreted in accordance with the laws of the Republic of India.

2. **Effective Date of the Contract:** The contract shall come into effect on the date of signatures of both the parties on the contract (Effective Date) and shall remain valid until the completion of the obligations of the parties under the contract. The deliveries and supplies and performance of the services shall commence from the effective date of the contract.

3. **Arbitration:** All disputes or differences arising out of or in connection with the Contract shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the Contract or relating to construction or performance, which cannot be settled amicably, may be resolved through arbitration. The standard clause of arbitration is as per Forms DPM-7, DPM-8 and DPM-9. (Available on MoD website and can be provided on request).

4. **Penalty for use of Undue Influence.** The Seller undertakes that he has not given, offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of the buyer or otherwise in procuring the Contracts or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the present Contract or any other Contract with the Government of India for showing or forbearing to show favour or disfavour to any person in relation to the present Contract or any other Contract with the Government of India. Any breach of the aforesaid undertaking by the Seller or any one employed by him or acting on his behalf (whether with or without the knowledge of the Seller) or the commission of any offers by the Seller or anyone employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1986 or any other Act enacted for the prevention of corruption shall entitle the Buyer to cancel the contract and all or any other contracts with the Seller and recover from the Seller the amount of any loss arising from such cancellation. A decision of the Buyer or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the Seller. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the Seller towards any officer/employee of the Buyer or to any other person in a position to influence any officer/employee of the Buyer for showing any favor in relation to this or any other contract, shall render the Seller to such liability/ penalty as the Buyer may deem proper, including but not limited to termination of the contract, imposition of penal damages, forfeiture of the Bank Guarantee and refund of the amounts paid by the Buyer.

5. **Access to Books of Accounts:** In case it is found to the satisfaction of the Buyer that the Seller has engaged an Agent or paid commission or influenced any person to obtain the contract as described in clauses relating to Agents/Agency Commission and penalty for use of undue influence, the Seller, on a specific request of the Buyer, shall provide necessary information/ inspection of the relevant financial documents/ information.

6. **Agents/ Agency Commission:** The Seller confirms and declares to the Buyer that the Seller is the original manufacturer of the stores/provider of the services referred to in this Contract and has not engaged any individual or firm, whether Indian or foreign whatsoever, to intercede, facilitate or in any way to recommend to the Government of India or any of its functionaries, whether officially or unofficially, to the award of the contract to the Seller; nor has any amount been paid, promised or intended to be paid to any such individual or firm in respect of any such intercession, facilitation or recommendation. The Seller agrees that if it is established at any time to the satisfaction of the Buyer that the present declaration is in any way incorrect or if at a later stage it is discovered by the Buyer that the Seller has engaged any such individual/firm, and paid or intended to pay any amount, gift, reward, fees, commission or consideration to such person, party, firm or institution, whether before or after the signing of this Contract, the Seller will be liable to refund that amount to the Buyer. The Seller will also be debarred from entering into any supply Contract with the Government of India for a minimum period of five years. The Buyer will also have a right to consider cancellation of the Contract either wholly or in part, without any entitlement or compensation to the Seller who shall in such an event be liable to refund all payments made by the Buyer in terms of the Contract along with interest at the rate of 2% per annum above LABOR rate. The Buyer will also have the right to recover any such amount from any contracts concluded earlier with the Government of India.

7. **Risk & Expense clause:**

7.1 Should the stores or any instalment thereof not be delivered within the time or times specified in the contract documents, or if defective is made in respect of the stores or any instalments thereof, the Buyer shall after granting the seller 45 days to cure the breach, be at liberty, without prejudice to the right to recover liquidated damages as a remedy for breach of contract, to declare the contract as cancelled either wholly or the extent of such default.

7.2 Should the stores or any instalment thereof not perform in accordance with the specifications/parameters provided by the SELLER during the check proof tests to be done in the BUYER's country, the BUYER shall be at liberty, without prejudice to any other remedies for breach of contract, to cancel the contract wholly or to the extent of such default.

7.3 In case of a material breach that was not remedied within 45 days. The BUYER shall having given the right of first refusal to the SELLER be at liberty to purchase. Manufacture, or procure from any other source as he thinks fir, other stores of the same or similar description to make good:-

7.3.1 Such default

7.3.2 In the event of the contract being wholly determined the balance of the stores remaining to be delivered there under.

7.4 Any excess of the purchase price, cost of manufacturer, or value of any stores procured from any other supplier as the case may be, over the contract price appropriate to such default or balance shall be recoverable from the SELLER. Such recoveries shall not exceed the value of the contract."

8. **Force Majeure clause.**

8.1 Neither party shall bear responsibility for the complete or partial non-performance of any of its obligations (except for failure to pay any sum which has become due on account of receipt of goods under the provisions of the present contract), if the non-performance results from such force majeure circumstances as flood, fire, Earthquake and other acts of god as well as war, military operation, blockage, acts or actions of state authorities or any other circumstances beyond the parties control that have arisen after the conclusion of the present contract.

8.2 In such circumstances the time stipulated for the performance of an Obligation under the present contract is extended correspondingly for the period of time of action of these circumstances and their consequences.

8.3 The party for which it becomes impossible to meet obligations under this contract due to Force Majeure conditions, is to notify in written from the other party of the beginning and cessation of the above circumstances immediately, but in any case, not later than 10(ten) days from the moment of their beginning.

9. **Quality Assurance:** The item should be the latest manufacture, conforming to the current production standard and having 100% defined life at the time of delivery.

10. **Inspection Authority:** The inspection will be carried out by OIC Air Force School/rep as decided by the buyer. The mode of Inspection will be Departmental Inspection/User Inspection/Joint Inspection / Self-certification. The items not found as per supply order will be rejected.

11. **Non-disclosure of Contract document:** Except with the written consent of the Buyer/ Seller, other party shall not disclose the contract or any provision, specification, plan, design, pattern, sample or information thereof to any third party.

12. **Liquidated Damages:** In the event of the Supplier's failure to submit the Bonds, Guarantees and Documents, supply the stores/ goods and conduct trials, installation of equipment, training, etc as specified in this contract, the buyer may, at his discretion, withhold any

payment until the completion of the contract. The buyer may also deduct from the seller as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/ undelivered stores/ services mentioned above for every week of delay or part of a week, subject to the maximum value of the liquidated damages being not higher than 10% of the value of delayed stores.

13. **Termination of Contract:** The Buyer shall have the right to terminate this Contract in part or in full in any of the following cases:-

13.1. The delivery of the materials is causes not attributable to Force Majeure for more than 30 days after the scheduled date of delivery.

13.2. The Seller is declared bankrupt or becomes insolvent.

13.3. The delivery of material is delayed due to causes of Force Majeure by more than 01 months provided Force Majeure clause is included in contract.

13.4. The Buyer has noticed that the Seller has utilised the services of any Indian/Foreign agent in getting this contract and paid any commission to such individual/company etc.

13.5. As per decision of the Arbitration Tribunal.

14. **Notices:** Any notice required or permitted by the contract shall be written in the English language and may be delivered personally or may be sent by email or registered pre-paid mail/ airmail, addressed to the last known address of the party

15. **Transfer and Sub-letting:** The Seller has no right to give, bargain, sell, assign or sublet or otherwise dispose of the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present contract or any part thereof.

16. **Patents and other Industrial Property Rights:** The prices stated in the present Contract shall be deemed to include all amounts payable for the use of patents, copyrights, registered charges, trademark and payments for any other industrial property rights. The Seller shall indemnify the Buyer against all claims from a third party at any time on account of the infringement of any or all the rights mentioned in the previous paragraphs, whether such claims arise in respect of manufacture or use. The Seller shall be responsible for the completion of the supplies including spares, tools, technical literature and training aggregates irrespective of the fact of infringement of the supplies, irrespective of the fact or infringement of any or all the rights mentioned above.

17. **Amendments:** No provision of present Contract shall be changed or modified in any way (including this provision) either in whole or in part except by an instrument in writing made after the date of this Contract and signed on behalf of both the parties and which expressly states to amend the present Contract.

18. **Taxes and Duties:** The bidders are to quote basic price inclusive of all duties/ taxes. He should clearly indicate the rate of such duty/ tax and quantum of such duty/ tax included in the price. Failure to do so may result in ignoring such offers summarily.

19. **Goods and Services Tax:**

19.1 **General**

19.1.1 Bidder must indicate separately the relevant GST likely to be paid in connection with delivery of completed goods specified in RFP. In absence of this, the total cost quoted by them in their bids will be taken into account in the ranking of bids.

19.1.2 If a Bidder is exempted from payment of GST up to any value of supplies from them, he should clearly state that no such GST will be charged by them up to the limit of exemption which they may have. If any concession is available in regard to rate/quantum of GST, it should be brought out clearly. In such cases, relevant certificate will be issued by the Buyer later to enable the seller to obtain exemptions from taxation authorities.

19.1.3 Any changes in Goods and Services Tax levied by central/ state/ local governments such as CGST & SGST on the final product upward as a result of any statutory variation taking place within the contract period shall be allowed reimbursement by the buyer, to the extent of actual quantum of such duty/tax paid by the seller. Similarly, in case of downward revision in GST, the actual quantum of reduction of GST shall be reimbursed to the buyer by the seller. All such adjustments shall include all reliefs, exemptions, rebates, concession etc, if any, obtained by the seller. Section 64A of sales of goods act will be relevant in this situation.

19.1.4 Goods and Services Tax levied by central/ state/ local governments such as CGST & SGST on final product will be paid by the buyer on actual, based on relevant documentary evidence. Taxes and duties on input items will not be paid by buyer and they may not be indicated separately in the bids. Bidders are required to include the same in the pricing of their product.

19.1.5 Any change in any duty/ tax upward/ downward as a result of any statutory variation in excise taking place within contract terms shall be allowed to the extent of actual quantum of such duty/ tax paid by the supplier. Similarly, in case of downward revision in any duty/ tax, the actual quantum of reduction of such duty/ tax shall be reimbursed to the Buyer by the Seller. All such adjustments shall include all reliefs, exemptions, rebates, concession etc. if any obtained by the Seller.

19.2 2% TAX (TDS) will be levied under GST for procurement of Goods and Services worth over Rs.2.5/- lakhs only. Further, Income Tax TDS will be deducted as per the provisions of Income Tax Act, 1961.

20. **Identification and packing Instruction:** The store shall be securely packed as per relevant clauses of the specification without any additional cost to avoid the loss/ damage during transit so as to reach the unit in perfect serviceable condition and fit for use.

PART IV – SPECIAL CONDITIONS OF RFP

The Bidder is required to give confirmation of their acceptance of Special Conditions of the RFP mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Seller in the Contract) as selected by the Buyer. Failure to do so may result in rejection of Bid submitted by the Bidder.

1. **Performance Guarantee:** Performance security deposit payable to the Purchaser is furnished by the Supplier in the form of a Performance Bank Guarantee (PBG) **(in favour of OIC AIR FORCE SCHOOL JAMNAGAR)** issued by a public sector bank or a private sector bank authorized to conduct government business, in the prescribed format within **30 (thirty) days** from the date of contract. At present, ICICI Bank Ltd., Axis Bank Ltd. and HDFC Bank Ltd. are the three private sector banks authorized to carry out government transactions. Performance Security may be furnished in the form of an Account Payee Demand Draft, Fixed Deposit Receipt from a Commercial bank, Bank Guarantee from a Commercial bank or online payment in an acceptable form safeguarding the Buyer's interest in all respects. The performance security deposit is meant

to compensate the Purchaser for any loss suffered due to failure of the supplier to complete his obligations as per the contract. Preferably, performance security is payable by the supplier at **the rate of 5% (five percent) of the contract value.** PBG should remain valid for a period of **60 (sixty) days beyond** the date of completion of contractual obligations, including warranty. This obviates the need to obtain a fresh WBG (Warranty Bank Guarantee) from the Seller on commencement of the warranty period, with corresponding return of the Performance Guarantee. If the total Delivery period (DP) and the Warranty period exceeds a period of two years, the CFA may take a decision at the beginning of the contract period, as to whether a separate WBG may be taken upon completion of supplies. In such cases, fresh WBG may be submitted by the Seller within 45 days from the date of return of the PBG. Final payment to the Seller shall be made only on receipt of fresh WBG. This option of separate WBG may be exercised only when the balance payment due, to the Seller, is greater than or equal to the value of the PBG. The PBG is returned to the supplier on successful completion of all his obligations under the contract. In case the execution of the contract is delayed beyond the contracted period and the purchaser grants extension of delivery period, with or without LD, the supplier must get the PBG revalidated, if not already valid. The format of the PBG is given in Form DPM-2025.

2. **Option Clause:** The contract will have on Option Clause, wherein the Buyer can exercise an option to procure an additional 50% of the original contracted quantity in accordance with the same terms & conditions of the present contract. This will be applicable within the currency of contract. The Bidders is to confirm the acceptance of the same for inclusion in the contract. It will be entirely the discretion of the Buyer to exercise this option or not.

3. **Repeat Order Clause:** This contract will have a Repeat Order Clause, wherein the Buyer can order up to 50% quantity of the items under the present contract within six months from the date of supply/successful completion of this contract, the cost, terms & conditions remaining the same. The Bidder is to confirm acceptance of this clause. It will be entirely the discretion of the Buyer to place the Repeat order or not.

4. **Tolerance Clause:** To take care of any change in the requirement during the period starting from issue of RFP till placement of the contract, Buyer reserves the right to 10% plus/ minus increase or decrease the quantity of the required goods up to that limit without any change in the terms & conditions and prices quoted by the Seller. While awarding the contract, the quantity ordered can be increased or decreased by the Buyer within this tolerance limit.

5. **Warranty:** The contractor/ seller will submit a certificate declaring that the goods, stores, articles sold/ supplied to the purchaser under this contract shall be of the best quality and workmanship and new in all respect and shall be strictly in accordance order and will rectify any defects free of cost at this unit premises during warranty period**. Period of warranty / guaranty should be 03 years or higher by the company**.

6. **Terms of Payment:** 100% payment through NEFT/ RTGS within 30 days after completion of work as per the supply order subject to acceptance of items after inspection and remittance of performance guarantee, if applicable.

7. **Paying Authority:** Executive Director, Air Force School Jamnagar, Air Force Station Jamnagar. (Name and address, contact details). The payment of bills will be made on submission of the following documents by the seller to the Paying Authority along with the bill.

7.1. Ink signed original Invoice / bill.
7.2. Copy of Supply Order
7.3. Guarantee / Warranty certificate.
7.4. Original Performance Bank Guarantee / Indemnity bond where applicable.\
7.5. Details Payment viz Account holder's name, Bank name, Branch name and address, Account type, Account number, IFSC code, MICR code etc.

8. **Specification:** The following Specification clause will form part of the contract placed on successful Bidder - The Seller guarantees to meet the specifications as per Part-II of RFP and to incorporate the modifications to the existing design configuration to meet the specific requirement of the Buyer Services as per modifications/requirements recommended after the Maintenance Evaluation Trials. All technical literature and drawings shall be amended as the modifications by the Seller before supply to the Buyer. The Seller, in consultation with the Buyer, may carry out technical up gradation/alterations in the design, drawings and specifications due to change in manufacturing procedures, indigenization or obsolescence. This will, however, not in any way, adversely affect the end specifications of the equipment. Changes in technical details, drawings repair and maintenance techniques along with necessary tools as a result of up gradation/alterations will be provided to the Buyer free of cost within 30 days of affecting such up gradation/alterations.

9. **Earliest Acceptable Year of Manufacture**: Year 2026 or latest Manufacturing. Quality / Life certificate are required to be enclosed with the bill.

10. **Quality:** The quality of the stores delivered according to the present Contract shall correspond to the technical conditions and standards valid for the deliveries of the dame stores for in Seller's country or specifications enumerated as per RFP and shall also include therein modification to the stores suggested by the Buyer. Such modifications will be mutually agreed to. The Seller confirms that the stores to be supplied under this Contract shall be new i.e. not manufactured before (Year of Contract), and shall incorporate all the latest improvements and modifications thereto and spares of improved and modified equipment are backward integrated and interchangeable with same equipment supplied by the Seller in the past if any. The Seller shall supply an inter changeability certificate along with the changed part numbers wherein it should be mentioned that item would provide as much life as the original item.

11. **Quality Assurance:** The item should be of the latest manufacture, conforming to the current production standard and having 100% defined life at the time of delivery.

12. **Inspection Authority:** The Inspection will be carried out by **Executive Director, Air Force School Jamnagar / rep as decided by the buyer.** The mode of Inspection will be Departmental Inspection / User Inspection / Joint Inspection / Self-certification. The items not found as per supply order will be rejected.

PART V - EVALUATION CRITERIA & PRICE BID ISSUES

1. **Evaluation Criteria** – The broad guidelines for evaluation of Bids will be as follows:

1.1 Only those Bids will be evaluated which are found to be fulfilling all the eligibility and qualifying requirements of the RFP, both technically and commercially.

1.2 In respect of two-bid system, the technical bids forwarded by the Bidders will be evaluated by the Buyer with reference to the technical characteristics of the equipment as mentioned in the RFP. The compliance of Technical Bids would be determined on the basis of the parameters specified in the RFP. The Price Bids of only those Bidders will be opened whose Technical Bids would clear the technical evaluation.

1.3 The lowest Bid will be decided upon the lowest price quoted by the particular Bidder as per the Price format given at Appendix 'B'. The consideration of taxes and duties in evaluation process will be as follows:

1.3.1 In cases where only Indian Bidders are competing, L1 will be determined based on the total of basic prices (Such as GST, not including levies, taxes and duties levied by Central / State / Local governments, on final product) of all items / requirements as mentioned above.

1.4 If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected. If there is a discrepancy between words and figures, the amount in words will prevail for calculation of price.

2. **Price Bid Format:** Price bid format strictly as per the format given at **Appendix "B"**.

(Sanghmitra)
Squadron Leader
Executive Director
Air Force School
Jamnagar

Appendix 'A'

SCOPE OF WORK FOR UNDERMENTIONED CUSTOMISED FURNITURE WITH TECHNICAL SPECIFICATION

SER NO.	ITEM	QTY
1.	Workstation L Shape	09
2.	Workstation State Shape	03
3.	File Cupboard	12
4.	Printer Table	02
5.	Executive Table	01

1. TECHNICAL SPECIFICATION (WORKSTATION L SHAPE)

Type	Premium Modular L Shaped Office Workstation with side Partition, Drawers, Door Storage and Keyboard Tray.
Table Top Size	84" x 84" (2134 x 2134 mm) L Shaped configuration
Table Height	30" (750-760 mm) from finished floor level or as per approved drawing.
Table Top Material	Century Ply Brand good-quality plywood with minimum 25 mm thickness.
Table Top Laminate	2 mm thick Lamitak brand laminate on both sides of the plywood tabletop.
Laminate Finish	High pressure decorative laminate, properly bonded and finished uniformly without bubbles, gaps, peeling or surface defects.
Table Top EDGE Finish	All exposed edges shall be neatly finished with matching 2 mm lamitak laminate / suitable edge finishing.
Side Partition	Side Partition provided along the workstation configuration as per approved L shaped design.
Partition Height	Up to 48" (1219 mm) above finished floor/table level as applicable; final height to be maintained as per approved drawing
Partition Material	Century Ply brand plywood, minimum 25 mm thickness.
Partition Laminate	2 mm Lamitak brand laminate on both sides.
Partition Frame	Solid CRCA Steel profile with PVD coating. Providing rigid and durable structural support to the partition.
PVD Finish	Uniform, smooth and durable PVD coated finish in approved colour / shade.
Steel Profile	Good quality solid CRCA steel section / profile of adequate size and thickness to provide required rigidity and stability.
Table Support Structure	CRCA steel profiles with PCD coating. Wherever required as per approved design.
Drawers	3 Nos. drawers with smooth running mechanism century plywood.
Drawer Material	Construction with 2 mm Lamitak laminate finish on exposed / applicable surfaces.
Drawer Channels	Hafele Brand heavy duty telescopic / ball bearing drawer channels.
Drawer Handles	Hafele Brand premium quality furniture handles.
Drawer Lock	Hafele brand locking arrangement / central locking system.
Door Storage	One no. door storage unit / compartment integrated with the workstation.
Door Storage Shelves	Suitable for storage of files, documents and office accessories.
Door Material	Century ply, plywood with 2 mm Lamitak laminate on both sides.
Door Hinges	Hafele brand concealed / soft closing furniture hinges.
Door Handle	Hafele brand suitable furniture handle
Door Lock	Hafele Brand suitable furniture locking system
Keyboard tray	Pull out sliding keyboard tray suitable for standard keyboard and mouse.

2. TECHNICAL SPECIFICATION (WORKSTATION STATE SHAPE)

Type	Premium Modular Office Workstation with side Partition, Drawers, Door Storage and Keyboard Tray.
Table Top Size	60" x 24" (1524 x 610mm)
Table Height	Approx. 750-760 mm (30"), from finished floor level or as per approved drawing.
Table Top Material	Century Ply Brand good-quality plywood with minimum 25 mm thickness.
Table Top Laminate	2 mm thick Lamitak brand laminate on both sides of the plywood tabletop.
Laminate Finish	High pressure decorative laminate, properly bonded and finished uniformly without bubbles, gaps, peeling or surface defects.
Table Top EDGE Finish	All exposed edges shall be neatly finished with matching 2 mm lamitak laminate / suitable edge finishing.
Side Partition	Side Partition integrated with the workstation as per approved design.
Partition Height	Up to 48" (1219 mm).
Partition Material	Century Ply brand plywood, minimum 25 mm thickness.
Partition Laminate	2 mm Lamitak brand laminate on both sides.
Partition Frame	Solid CRCA Steel profile with PVD coating. Providing rigid and durable structural support.
PVD Finish	Uniform, smooth and durable PVD coated finish in approved colour / shade.
Steel Profile	Good quality solid CRCA steel section / profile of adequate size and thickness to provide required rigidity and stability.
Table Support Structure	Structural support frame solid CRCA steel profiles with PVD coating. Wherever required as per approved design.
Drawers	3 Nos. drawers with smooth running mechanism.
Drawer Material	Century ply plywood Construction with 2 mm Lamitak laminate finish on exposed / applicable surfaces.
Drawer Channels	Hafele Brand heavy duty telescopic / ball bearing drawer channels.
Drawer Handles	Hafele Brand premium quality furniture handles.
Drawer Lock	Hafele brand locking arrangement / central locking system.
Door Storage	One no. door storage unit / compartment integrated with the workstation.
Door Storage Shelves	Internal shelf / shelves suitable for storage of files, documents and office accessories.
Door Material	Century ply, plywood with 2 mm Lamitak laminate on both sides.
Door Hinges	Hafele brand concealed / soft closing furniture hinges.
Door Handle	Hafele brand suitable furniture handle
Door Lock	Hafele Brand suitable furniture locking system
Keyboard tray	Pull out sliding keyboard tray suitable for standard keyboard and mouse.
Keyboard Tray Mechanism	Hafele brand telescopic / sliding mechanism
Cable Management	Suitable cable management system with Hafele brand cable grommet / accessories.
Hardware	All furniture hardware shall be Hafele brand only, including hinges, drawer channels, handles, locks, keyboard tray, connectors, fittings and other applicable hardware.
Steel Profile Finish	PVD coated solid CRCA steel profile with smooth, uniform and

	durable finish.
Fasteners & Connectors	Good quality concealed / appropriate furniture connectors and fasteners; all applicable branded hardware shall be Hafele
Storage Configuration	Drawers and door storage shall be positioned as per approved workstation layout and shop drawing.
Surface Finish	Smooth durable, scratch resistant and easy to clean Lamitak laminate surface.
Colour / shade	Table top, partition and PVD profile colour shall be as per client's approved.
Workmanship	All joints, edges, profiles, panels, drawers and doors shall be accurately aligned and neatly finished without gaps, chips, sharp edges or visible defects.
Structural Stability	Complete workstation shall be rigid, stable and capable of safely supporting normal office equipment and working loads.
Installation	Complete transportation, assembly, installation, leveling, alignment and fixing at site.
Complete Scope	Complete 60" x 24" workstation including Century ply plywood, 2 mm Lamitak laminate on both sides 48" partition, PVD coated solid CRCA steel profiles, 3 drawers, door storages, keyboard tray all Hafele hardware, fitting and installation.

3. TECHNICAL SPECIFICATION (FILE CUPBOARD)

Type	Two Door File Storage Cupboard with internal Adjustable Shalves.
Overall Size	72" (H) x 48" (W)
Depth	As per Approved design / drawing
Carcass Material	Century ply brand good quality plywood, minimum 25 mm thickness
Top, Bottom & Side Panels	Century ply plywood, minimum 25 mm thickness
Back Panel	Century ply plywood of suitable thickness as per approved design.
Door Panels	Century ply plywood, minimum 25 mm thickness
Laminate Brand	Lamitak
Laminate Thickness	2 mm thick Lamitak laminate on both sides of applicable panels.
Lamiate Application	Laminate shall be properly bonded on both inner and outer surfaces with uniform finish and without bubbles, peeling or surface defects.
Edge Finish	Matching laminate edge / suitable PVC / ABS edge banding.
Doors	2 nos. full height hinged doors
Doors Frame / Profiles	Solid CRCA steel profiles with PVD coating.
PVD Finish	Smooth, uniform durable and premium quality PVD coated finish in approved colour / shade
Internal Shelves	Adjustable shelves suitable for storage of files, documents and accessories.
Shelf Material	Century ply plywood with 2 mm Lamitak laminate finish on both sides.
Shelf Supports	Hafele brand adjustable shelf supports / shelf pins
Door Hinges	Hafele brand concealed / soft closing furniture hinges.
Door Handle	Hafele brand premium quality furniture handle
Locking System	Hafele Brand suitable furniture locking system with key.
Other Hardware	All required furniture hardware, fittings, connectors and accessories shall be Hafele brand

Hardware Brand	Hafele
Structural Profile	Solid CRCA steel profile with PVD coating.
Surface Finish	Smooth, durable, scratch-resistant and easy to clean Lamitak laminate surface.
Colour / shade	Laminate and PVD profile colour as per Clint's approval.
Workmanship	All joints, edges, profiles, panels, drawers and doors shall be accurately aligned and neatly finished without gaps, chips, sharp edges or visible defects.

4. TECHNICAL SPECIFICATION (PRINTER TABLE)

Type	Two Door File Cupboard with internal Adjustable Shelves.
Overall Size	72" (H) x 48" (W)
Depth	As per approved designed
Carcass Material	Century ply brand plywood, minimum thickness is 25 mm.
Top, Bottom & Side Panels	Century ply plywood, minimum 25 mm thickness.
Back Panel	Century ply plywood suitable thickness.
Door Panels	Century ply plywood, minimum 25 mm thickness.
Laminate Brand	Lamitak
Laminate Thickness	2 mm thick Lamitak laminate on both sides of applicable panels.
Laminate Application	Laminate shall be properly bonded on both inner and outer surfaces with uniform finish and without bubbles, peeling or surface defects.
Edge Finish	All exposed edge shall be neatly finished with matching laminate edge / suitable PVC/ABS edge banding
Doors	2 Nos. full night hinged doors.
Door Frame / Profile	Solid CRCA steel profile with PVD coating.
PVD Finish	Smooth, uniform durable and premium quality PVD coated finish in approved colour / shade
Internal Shelves	Adjustable shelves suitable for storage of files, documents and accessories.
Shelf Material	Century ply plywood with 2 mm Lamitak laminate finish on both sides.
Shelf Supports	Hafele brand adjustable shelf supports / shelf pins
Door Hinges	Hafele brand concealed / soft closing furniture hinges.
Door Handle	Hafele brand premium quality furniture handle
Locking System	Hafele Brand suitable furniture locking system with key.
Other Hardware	All required furniture hardware, fittings, connectors and accessories shall be Hafele brand
Hardware Brand	Hafele
Structural Profile	Solid CRCA steel profile with PVD coating.
Surface Finish	Smooth, durable, scratch-resistant and easy to clean Lamitak laminate surface.
Colour / shade	Laminate and PVD profile colour as per Clint's approval.
Workmanship	All joints, edges, profiles, panels, drawers and doors shall be accurately aligned and neatly finished without gaps, chips, sharp edges or visible defects.

5. TECHNICAL SPECIFICATION (EXECUTIVE TABLE)

Type	Premium Modular Office Workstation with side partition, three drawers, door storage and key board try.
Table Top Size	60" x 24" (1524 x 610 mm)
Table Height	750-760 mm (30"), from finished floor level or as per approved drawing.
Table Top Material	Century Ply Brand good-quality plywood with minimum 25 mm thickness.
Table Top Laminate	2 mm thick Lamitak brand laminate on both sides of the plywood tabletop.
Side Partition	Side Partition integrated with the workstation.
Partition Height	Up to 30" (762 mm) from finished floor level
Partition Material	Century Ply brand plywood, minimum 25 mm thickness.
Partition Laminate	2 mm Lamitak brand laminate on both sides.
Partition Frame	Solid CRCA Steel profile with PVD coating. Providing rigid and durable structural support to the partition.
PVD Finish	Uniform, smooth and durable PVD coated finish in approved colour / shade.
Table Support Structure	Solid CRCA steel profiles with PVD coating.
EDGE Finish	All exposed edges shall be neatly finished with matching 2 mm laminate / suitable edge treatment.
Drawers	3 Nos.
Drawer Material	Century ply plywood with 2 mm Lamitak laminate finish on applicable surfaces.
Drawer Channels	Hafele Brand heavy duty telescopic / ball bearing drawer channels.
Drawer Handles	Hafele Brand premium quality furniture handles.
Drawer Lock	Hafele brand locking arrangement / central locking system.
Door Storage	One no. door storage compartment integrated with the workstation.
Door Material	Century ply, plywood with 2 mm Lamitak laminate on both sides.
Door Hinges	Hafele brand concealed / soft closing furniture hinges.
Door Handle	Hafele brand suitable furniture handle
Door Lock	Hafele Brand suitable furniture locking system
Keyboard tray	Pull out sliding keyboard tray suitable for standard keyboard and mouse.
Keyboard Tray Mechanism	Hafele brand telescopic / sliding mechanism
Cable Management	Suitable cable management system with Hafele brand cable grommet / accessories.
Hardware	All furniture hardware shall be Hafele brand only, including hinges, drawer channels, handles, locks, keyboard tray, connectors, fittings and other applicable hardware.

Payment 30 days after completion of work.
Rate validity 120 days.
Warranty period one year.

(Sanghmitra)
Sqn Ldr
Executive Director
AF School Jamnagar

Appendix 'B"

PURCHASE AND INSTALLATION OF CUSTOMISED FURNITURE AT AIR FORCE SCHOOL JAMNAGAR. (AS PER TECHNICAL SPECIFICATIONS)

COMMERCIAL BID (FORMAT)

SL. NO	ITEM	HSN CODE	QTY	BASIC RATE	ADD: GST (%)	NET AMOUNT	TOTAL AMOUNT
1.1	Workstations (L Shape)		09				
1.2	Workstation State Shape		03				
1.3	File Cupboards		12				
1.4	Printer table		02				
1.5	Executive Table		01				
			TOTAL				

Authorised signature and stamp of firm